



part

2

tools and templates



Getting Started

To investigate the community requires having a group of people willing to act as the local action group.

Practical issues to think about to get started include:

- How are you going to let people know what is happening?
- How are you going to get people to participate?
- Where and when are you going to meet?
- Who or what organisation is going to act as secretariat?
- Which tools might you use?
- Who is going to take responsibility for the tools you decide to use?
- Who else do you know can help by providing information, documents or access to particular groups?

Things to be done

1. Set up the group contact list
2. Use the action planning sheets to decide: what has to be done for the first month; who's responsible; timeframe; resources needed; potential helpers;

Reflection

- What are the most challenging issues facing the community?
- What are some of the most significant events for the community in the last (10) years?
- Is there anything here that has provided a longer term legacy for how people feel about the community?



strengthening rural communities

Getting Started: Action Planning Sheet

Task	Who's responsible	Resources needed	Timeframe	Potential helpers	What is the result?

