



Association of Childrens Welfare Agencies Conference

and the 2008 Management and Leadership Institute

18-20 August 2008 • Sydney Convention & Exhibition Centre • Darling Harbour, Sydney

**Register online at www.acwa08.com or return form to:
ACWA 2008 Conference Secretariat, GPO Box 3270, Sydney NSW 2001, Australia**

Please complete one form for each registrant • PLEASE USE BLOCK LETTERS •

section 1 personal details

Title _____ Last Name _____ Given Name _____

Position _____

Organisation _____

Address _____

_____ Town/Suburb _____

State _____ Postcode _____ Country _____

Telephone*(_____) _____

Facsimile*(_____) _____ *Country + Area Code required

Email Address _____

Dietary/Special Requirements for the Conference and Social Functions

- | | | |
|--|---------------------------------------|---|
| <input type="checkbox"/> DR01 Vegetarian | <input type="checkbox"/> DR02 Vegan | <input type="checkbox"/> DR03 Gluten Free |
| <input type="checkbox"/> DR04 Lactose Free | <input type="checkbox"/> DR05 *Kosher | <input type="checkbox"/> DR06 *Halal |

*Please note that Kosher and Halal Meals may incur additional charges.

Please contact the Conference Secretariat to discuss other dietary requirements and specifics of allergies

section 2 registration fees *All fees are quoted in Australian dollars (AUD) and are inclusive of GST*

Please indicate registration category by *ticking* the appropriate box

	<i>Early Bird Before 2 June</i>	<i>Standard From 2 June</i>	<i>Onsite After 15 August</i>
Full Delegate (3 days)	<input type="checkbox"/> AUD630	<input type="checkbox"/> AUD765	<input type="checkbox"/> AUD840
Two Day Registration	<input type="checkbox"/> AUD570	<input type="checkbox"/> AUD695	<input type="checkbox"/> AUD765
One Day Registration	<input type="checkbox"/> AUD320	<input type="checkbox"/> AUD385	<input type="checkbox"/> AUD425
Youth / Student (3 days)	<input type="checkbox"/> AUD485	<input type="checkbox"/> AUD485	<input type="checkbox"/> AUD530
Management and Leadership Institute One Day Registration	<input type="checkbox"/> AUD320	<input type="checkbox"/> AUD385	<input type="checkbox"/> AUD425

REGISTRATION FEE TOTAL: AUD _____

For one and two day registrations only, please indicate which day/s you will be attending:

- Monday 18 August Tuesday 19 August
 Wednesday 20 August Management and Leadership Institute **OR** Wednesday 20 August Master Classes/Sessions

Entitlements:

Full Registration and Youth/Student fee includes:

- All conference sessions including master classes/management and leadership institute
- Morning & afternoon teas
- Lunch
- Entrance to exhibition
- Conference satchel
- Conference materials

Two day registration fees include:

- Conference sessions for days of registration including master classes/management and leadership institute
- Lunch, morning and afternoon teas for days of registration
- Entrance to exhibition for days of registration
- Conference satchel
- Conference materials

One day registration fees include:

- Conference sessions for days of registration including master classes/management and leadership institute
- Lunch, morning and afternoon teas for day of registration
- Entrance to exhibition for day of registration
- Conference satchel
- Conference materials

section 3 social functions

Tickets are available to purchase for the following functions

Monday 18 August	<input type="checkbox"/> Welcome Reception Location: Bayside Gallery, Sydney Convention and Exhibition Centre	Tickets AUD45.00 _____ x AUD45.00	AUD _____
Tuesday 19 August	<input type="checkbox"/> Conference Dinner and ACWA 50th Anniversary Party Location: Dockside, Darling Harbour	Tickets AUD110.00 _____ x AUD110.00	AUD _____
SOCIAL FUNCTIONS TOTAL: AUD			_____

section 4 accommodation

The Conference Secretariat will book accommodation on your behalf for the below hotels. Payment of first night's tariff must be received with your registration to secure your booking. You will pay the remainder of the room nights directly to the hotel upon check-in. Please see the registration brochure for further details on accommodation booking conditions.

Please number hotels and apartments in order of preference from 1 – 3 (1 being first preference).

Hotel/ Apartment (includes GST)	Tariff per room/ per night (Prices are based on single / double / twin occupancy, Otherwise stated)	Hotel/ Apartment (includes GST)	Tariff per room/ per night (Prices are based on single / double / twin occupancy, Otherwise stated)
H01 Grand Mercure Apartments on Darling Harbour (4½ star)		H04 Crowne Plaza Darling Harbour (4 star)	
<input type="checkbox"/> Two Bedroom Pyrmont View	AUD319.00	<input type="checkbox"/> City View Room	AUD260.00
<input type="checkbox"/> Two Bedroom Harbour View	AUD419.00	H05 Novotel Sydney on Darling Harbour (4 star)	
H02 Radisson Hotel & Suites (4½ star)		<input type="checkbox"/> Pyrmont View Room	AUD239.00
<input type="checkbox"/> Studio Guest Room	AUD209.00	<input type="checkbox"/> Harbour View Room	AUD269.00
<input type="checkbox"/> One Bedroom Suite	AUD244.00	H06 Ibis Hotel Darling Harbour (3 star)	
H03 Medina Grand Sydney (4 star)		<input type="checkbox"/> Pyrmont View Room	AUD165.00
<input type="checkbox"/> Studio Apartment	AUD160.00	<input type="checkbox"/> Harbour View Room	AUD185.00
<input type="checkbox"/> One Bedroom Apartment	AUD220.00		

*Please note the rates above are per night. The rates are in AUD dollars and breakfast is NOT included in the above prices.

Single Double Twin I will be sharing with _____

Arrival Date _____ Time _____ Departure Date _____

Special Requests _____ Smoking Non-Smoking

I require a wheelchair accessible room

As I will be checking in prior to 1400hrs, I wish to pre-register my room (and pay an additional night's tariff)

ACCOMMODATION DEPOSIT: AUD _____

OTHER ACCOMMODATION ARRANGEMENTS

If you have not booked accommodation via this form, could you please provide us with your accommodation details below:

Hotel Name _____

Check in _____ Check out _____

If the above is not applicable, please advise of your other accommodation arrangements:

Day Registration only Family and friends Local resident

section 5 summary of payments

Section 2	Registration Fees	AUD _____
Section 3	Social Functions	AUD _____
Section 4	Accommodation Deposit	AUD _____

TOTAL PAYMENT ENCLOSED: AUD _____

All payments must be made in Australian dollars. All rates quoted are inclusive of GST.

Cheques: Cheques should be made payable to: ACWA 2008.

Direct Deposit:

Bank: Australia & New Zealand Banking Group

Branch: Chinatown, 665-669 George Street, Haymarket, NSW 2000

BSB: 012 071

Account Number: 4871 27205

Please note: You must send a remittance advice to the Conference Secretariat stating your name and ID number to ensure your payment is recorded against your registration.

Credit Card: If you wish to pay by credit card, please complete the following:

Visa Mastercard American Express Diners

Credit Card Number

Card Holder's Name _____

Expiry Date _____ / _____ Signature _____

Please note that debits to your credit card, excluding accommodation, will appear as *ICMS Australasia* on your credit card statement.

Note that if you are making a credit card payment from a country outside Australia, for security reasons you must first advise your banking institution of the impending charge and authorise them to allow the charge from Australia to go through. Allow up to 48 hours (this is due to the time difference between our countries).

please send form and payment to:

ACWA 2008 Conference Secretariat

C/ - ICMS Australasia

GPO Box 3270

Sydney NSW 2001

Australia

Tel: +61 2 9254 5000 • Fax: +61 2 9251 3552

Email: registration@acwa08.com

Website: www.acwa08.com

Agreement

By registering for this event, you agree to abide by the terms and conditions set out in the brochure.

Email communication

By providing your email address on the registration form, you agree to the event manager and other approved stakeholders communicating with you via email to market and manage this and future events of this type. You may opt out at any time.

Registration cancellation policy

Cancellations must be notified in writing to the Conference Secretariat. Cancellations made before 2 June 2008 will be refunded less AUD150.00 to cover administration costs. Refunds for cancellations received on or after Monday 2 June will only be made in exceptional circumstances. As an alternative to cancellation, your registration may be transferred to another person on or before 2 June 2008 without incurring any cost penalty. The conference secretariat must be advised in writing of any alterations or transfers.

In registering for this conference relevant details (name/country) will be incorporated into a delegate list for the benefit of all delegates, and also may be made available (if necessary) to parties directly related to the conference including venues, accommodation providers, sponsors, key suppliers and future conferences. Your name and contact information may be used by the event manager and other approved stakeholders, for marketing and managing this and future events of this type.

I consent to the collection, use and disclosure of information (excluding credit card details) provided in this registration form in accordance with and for the purpose outlined above.

Signature _____ Date _____